



# Council Agenda Report

To: Mayor Pierson and the Honorable Members of the City Council

Prepared by: Lisa Soghor, Assistant City Manager

Approved by: Reva Feldman, City Manager

Date prepared: February 23, 2021 Meeting date: March 8, 2021

Subject: Amendment to Professional Services Agreement with Karasch & Associates

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**RECOMMENDED ACTION:** Authorize the Mayor to execute Amendment No. 1 to the Professional Services Agreement with Karasch & Associates for closed captioning services.

**FISCAL IMPACT:** Funding in the amount of \$12,500 was included for this agreement in the Adopted Budget for Fiscal Year 2020-2021 in Account No. 100-7002-5100-00 (Media Operations - Professional Services).

**WORK PLAN:** This item was not included in the Adopted Work Plan for Fiscal Year 2020-2021. This is part of normal City operations.

**DISCUSSION:** On June 10, 2019, the City Council authorized an agreement with Karasch & Associates for closed captioning services. The firm provides Americans with Disabilities Act (ADA) approved, real-time closed captioning services for live broadcasts of City meetings, special events and post-production captioning services as needed. Karasch & Associates is based in Pennsylvania and has more than 300 captioners on staff. They provide accessibility services, including real-time remote closed captioning, to numerous local governments, universities, and private corporations across the country.

Funding in the original agreement was based on hourly estimates for meetings prior to the COVID-19 pandemic. Meetings on Zoom are running longer, and the City has exhausted the \$30,000 agreement amount for the two-year term. It is recommended that the agreement amount be augmented by \$12,500. The term of the agreement ends on June 10, 2021. It is additionally recommended that the term be extended through June 30, 2021 to align with the fiscal year.

ATTACHMENTS: Amendment No. 1 to Professional Services Agreement with Karasch & Associates.

## AMENDMENT NO. 1 TO AGREEMENT

THIS AMENDMENT NO. 1 TO AGREEMENT is made and entered in the City of Malibu on March 8, 2021, by and between the CITY OF MALIBU, hereinafter referred to as City, and Karasch & Associates, hereinafter referred to as Consultant.

The City and the Consultant agree as follows:

### RECITALS

- A. On June 10, 2019, the City entered into an Agreement with Consultant for consulting services for certain projects related to Live and Post Production Remote Closed Caption Services (the "Agreement").
- B. The City desires to amend the Agreement to increase the Compensation of Services and to extend the Term of the Agreement, such that the contract will now expire on June 30, 2021.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. Section 2.0 – Term of Agreement, is hereby amended to expire on June 30, 2021.
2. Section 4.0 – Compensation for Services, of the Agreement, is hereby amended for an additional \$12,500, Agreement not to exceed \$42,500.
3. The Parties agree that this Amendment will be considered signed when the signature of a party is delivered physically or by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
4. All terms and conditions of the Agreement not amended by this Amendment No. 1 remain in full force and effect.

This Agreement is executed on \_\_\_\_\_, 2021, at Malibu, California, and effective as of March 8, 2021.

CITY OF MALIBU:

\_\_\_\_\_  
MIKKE PIERSON, Mayor

ATTEST:

\_\_\_\_\_  
HEATHER GLASER, City Clerk  
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED  
BY THE CITY ATTORNEY'S OFFICE

\_\_\_\_\_  
JOHN COTTI, Interim City Attorney

CONSULTANT: FOR ~~KARASCH~~ & ASSOCIATES

\_\_\_\_\_  
By: Randy Holyfield  
Title: Sales Director

JOE ALBERICI

CLIENT RELATIONSHIP  
MANAGER